



Historic Preservation Board Meeting

January 2, 2019

Mesa Verde Room

In attendance: Linda Towle, Mitchell Toms, Rebecca Levy, Holly Tatnall, Tracie Hughes, Peyton Heitzman, and Sean Dolan (with the Journal).

Meeting was called to order by Linda Towle at 5:03 p.m.

Introduction of those present

Public Input and Comments- none

Approval of Minutes

Motion to approve minutes from October 2018 meeting, with corrections, was made and 2nd. *All ayes, motion passed.*

New Business

Election of Chair & Vice Chair: Patricia Lacey was nominated to serve as Chair and Linda Towle was nominated to serve as Vice Chair for 2019. The motion was made and 2nd. *All ayes, motion passed.*

2019 Budget & Travel Expenses: Cortez Retail Enhancement Association (CREA) approved a \$500 grant for the Board. Linda Towle shared that the Board would need to purchase table cards at \$700 for the podcast grant. Tracie Hughes shared that the Historic Preservation Board is not allowed to donate the remaining budget to another organization due to City policy. Linda Towle requested that if the Board has sufficient funds in the budget, that \$95 goes towards reimbursing her for travel costs for the Saving Places conference. The Historic Preservation Board is required to complete training every year.

Montezuma County Courthouse Application for City Register: Date for Council 1st Reading (January 22, 2019): The County Commissioners agreed to list the Courthouse as a historic property. A motion was made for the Historic Preservation Board to recommend Council list the Courthouse, the Mitchell Toms made the motion and Rebecca Levy 2nd. *All ayes, motion passed.*

Old Business

Update on Podcast Grant: Peyton Heitzman and Linda Towle shared that the contract between the City and KSJD needed to be signed before producing the podcast and that both parties planned to sign the contract that week.

Update on 2019 CLG Grant Application: Linda Towle shared that Council had approved the Board to move forward with the grant application requesting \$16,375.

2005 Mission Statement Revision: Postposed to review for a later meeting.

How Publicize Inventory Reports on City Web Site?: Linda Towle shared that the website was updated with the new listings. The group discussed advertising through “Remember When in Cortez”, the Journal, and through KSJD following the production of the podcast.

Other Business

Land Use Code Update Discussion—Central Business District Design Standards: Tracie Hughes presented Central Business District design standards proposed in the new land use code. The group discussed and decided to continue the discussion at the February meeting.

Update from Representatives on Board

Realtor Update: Absent without comment.

Cortez Cultural Center: Rebecca Levy and Holly Tatnall shared that the Cultural Center was planning a retreat the following Tuesday to plan activities for the coming year.

Montezuma County Historical Society: Linda Towle shared that there will be a presentation Saturday January 12th from 2-4 p.m. about the Wooly West given by Andrew Gulliford.

Chamber of Commerce: Mitchell mentioned Good Samaritan and SW Farm Fresh opened their doors on Beech St.

Planning and Zoning: Tracie Hughes shared that P&Z had reviewed the draft Land Use Code in two work sessions.

Meeting adjourned at 6:17 pm.