



CITY OF CORTEZ  
 PUBLIC WORKS DEPARTMENT  
 CITY SERVICE CENTER  
 110 WEST PROGRESS CIRCLE  
 CORTEZ, CO 81321

**MECHANICAL PERMIT APPLICATION**

OWNER:	DATE:
INSTALLER:	PHONE:
JOB ADDRESS:	
USE OF BUILDING:	
DESCRIBE WORK:	

Sample Form

PERMIT FEES	
<b>Permit Issuance and Fees</b>	
For the issuance of each Mechanical Permit	\$20.00
Each supplemental permit for which original permit has not expired, been canceled or finalized.	\$10.00
<b>Unit Fee Schedule (In addition to the permit-issuing fee)</b>	
<b>Furnaces</b>	
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	\$10.00
over 100,000 Btu/h (29.3 kW)	\$12.00
For the installation or relocation of each floor furnace, including vent or the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$10.00
<b>Appliance Vents</b>	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit .	\$5.00
<b>Repairs or Additions</b>	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$7.00
<b>Boilers, Compressors and Absorption Systems</b>	
For the installation or relocation of each boiler	\$12.00
<b>Air Handlers</b>	
For each air-handling unit up to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	\$7.00
<b>Evaporative Coolers</b>	
For each evaporative cooler other than portable type	\$7.00
<b>Ventilation and Exhaust</b>	
For each ventilation fan connected to a single duct	\$5.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$7.00
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$7.00
Solid fuel stoves and fireplaces	\$5.00
<b>Incinerators</b>	
For the installation or relocation of each domestic-type incinerator	\$10.00
For the installation or relocation of each commercial or industrial-type incinerator	\$20.00
<b>Miscellaneous</b>	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$7.00

#	ITEM	FEE
	Furnaces	
	Appliance Vents	
	Repairs or Additions	
	Boilers, Compressors Absorption Systems	
	Air Handlers	
	Evaporative Coolers	
	Ventilation & Exhaust	
	Incinerators	
	Miscellaneous	
<b>Permit Fee</b>		<b>\$20.00</b>

**Total:**

**Comments:**

**NOTICE**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to have authority to violate or cancel the provisions of any other State or Local law regulating construction or the performance of construction.

Signature of Installer	Date
Signature of Owner	Date