

Parks, Recreation, and Forestry
Advisory Board
June 19, 2019 Minutes

Members in attendance were Chairperson Rachel Medina, Clarissa Dukeminier, Kenneth Quigley, Tom Rennick, Councilmember Mike Lavey, and Director of Parks and Recreation Dean Palmquist.

Al Schneider and James Alexander were guests in attendance.

Chairperson Rachel Medina brought the meeting to order at 7:05 AM and welcomed everyone to the Parks, Recreation, and Forestry Advisory Board Meeting.

Minutes from the May 17, 2019, advisory board meeting were approved.

Old Business

- A. South Neighborhood Park Project Status** – Dean shared that the City is applying for approximately one million dollars through a Colorado Health Foundation grant which the City has decided to apply for the October 15th deadline. Originally, the City was going to apply earlier on the June 15th deadline, but the CHF staff recommended that it would be better for the City to apply later and closer to when the grant money is actually needed. Also, Dean mentioned that the City reviewed three Requests For Proposal for the South Neighborhood Park project regarding Professional Design Services, and the park planning team is recommending DHM Design for the firm to generate the park construction documents. Dean said that the City Council will make the final decision on Tuesday, June 25th.
- B. Tree Inventory Action Plan** – Dean shared that he drafted a memo to City Management for the City Arborist's time to be utilized at least forty percent of their time for tree assessment and maintenance this past week and had it reviewed and approved by Chairperson Rachel Medina. Dean will update the advisory board members on any response by City Management to the status of the City Arborist's time spent on tree assessment and maintenance.
- C. Other Old Business** – An advisory board member asked Dean about the status of the Montezuma Park band shell project in knowing that the first Third Thursday event was coming up the next day. Dean shared that he had sat in on one meeting with Mark Drudge, CREA Director, and Mayor Karen Sheek to review a couple of band shell designs and had not heard anything else since then. Dean said that he will follow up with Mark Drudge and give a report at the next meeting.

New Business

- A. Carpenter Natural Area Tour of Native Plant Signage and Youth Conservation Corp Projects** – Dean introduced Al Schneider, who has volunteered much time and

effort to producing a native plant brochure for the Carpenter Natural Area and adding native plant signs along the concrete trail and at the top section of the property. Al took the advisory board members on a tour of Carpenter Natural Area showing them the native plant signs and discussing the native plants that inhabit the property. Dean also pointed out several of the Youth Conservation Corp projects, including some new switchback trails and a mulched pathway into a concrete pad area with a picnic table that was completed a couple of years ago by Rory Walker, as an Eagle Scout project.

B. Other New Business – None.

The next regular meeting will be held on Wednesday, July 17, 2019, at 7:00 AM, meeting at the Dog Park parking lot, adjacent to the Cortez Animal Shelter.

Adjournment—8:30 AM